

ACADEMIC YEAR: 2021 - 2022



CAMP FIRE SAMISH

1321 King Street #3 Bellingham, WA 98229
Phone: (360) 733-5710 Fax: (360) 733-5711

Position Title: Educational Instructor Intern

Day/Hours: 10 weeks during fall, winter, spring and/or summer quarter
10-20 hours per week. FLEXIBLE schedule

Compensation: For college credit (will complete all required paperwork) or experience

Reports to: Primary - Chief Operations Officer

Position Summary: While acquiring valuable skills and executing the essential functions of this position, each intern will work hand in hand with the Program Manager. The successful candidate will emerge with critical knowledge and hands on experience in teaching to youth and serving a non-profit agency.

Essential Functions:

- Facilitate groups of diverse ages in education curriculum.
- Teach classes and Day Camp in Science, Art, Environmental and Physical Education.
- Track, evaluate and report on the growth process of classes.
- Take an active role in communicating with school and parents about programs.
- Create, organize, and implement curriculum.
- Organize, update, and digitize curriculum for future use.
- Other duties as assigned.

Qualifications:

- Excellent written and verbal communication skills.
- Availability to work afternoons.
- Demonstrated ability to multitask, prioritize deadlines, work independently, take initiative and maintain confidentiality.
- Valid Washington State driver's license, vehicle in working condition and proof of insurance.
- Satisfactory results from criminal background search.

Employment may be available upon successful completion of internship.

To apply email resume and cover letter to heather@campfiresamish.org

AN EQUAL OPPORTUNITY EMPLOYER